



VICE PRESIDENT

AUTHORITY

The Vice President shall have such duties as may be assigned by the President or the Board of Directors. In the absence of the President and President-Elect, the Vice President will serve as Chair of the Board of Directors.

Bylaws–Article VI, Section 4

TERM

The Vice President shall serve a two-year term in office, or until such time as a successor is duly elected, qualified, and takes office.

Bylaws–Article VI, Section 11, (b)

DUTIES & GUIDELINES

1. Adhere to all procedures and duties outlined in this manual.
2. Serve as:
 - a) Member of the Board of Directors.
 - b) Member of the Administrative Council
 - i. Member of the Finance Committee.
 - ii. Member of the Awards Committee.
 - c) Chair of the Annual Conference Council
 - i. Chair of the Continuing Education Committee.
 - ii. Member of the Non-Dues Revenue Committee.
 - iii. Advisor to the Election Committee.
3. Consult with the President and President-Elect for implementing plans for the upcoming year and planning the Annual Conference.
4. Perform all duties incidental to the office of Vice President and as directed by the President and Board of Directors.