

# ELECTION COMMITTEE

## **OVERSIGHT**

ANNUAL CONFERENCE COUNCIL

## **COMPOSITION**

The Election Committee shall be composed of five Voting Members of IDHA. One member from each component shall be selected prior to the Annual Meeting of the General Assembly. If no member is selected from the component, the President shall appoint a Voting Member to the committee with Board of Directors approval. No member may serve concurrently on the Nominating Committee and the Election Committee. The selected members shall serve during the General Assembly where they were selected or appointed.

## **DUTIES**

1. Supervise the voting during an election should the need for voting by ballot arise.
2. Serve as the tellers.
3. Prepare ballots.
4. Arrange for and organize a location for tellers to count and record votes.
5. Utilize forms provided through Central Office for recording the vote count.
6. Utilize forms provided by Central Office to be used for reporting the voting results to the presiding officer of the General Assembly.
7. Maintain the security of the voting materials while they are being used and deliver them to Central Office for custodial storage upon the close of the respective election.