

# MEMBERSHIP SERVICES— RECRUITMENT COMMITTEE

## **OVERSIGHT**

MEMBERSHIP COUNCIL

## **COMPOSITION**

The Recruitment Committee shall be composed of the Secretary, the ADHA 3-Year Delegate, the Trustee at Large, and the President-Elect. The Secretary and the ADHA 3-Year Delegate will serve as Co-Chairs of this committee and may appoint additional members at any time.

## **DUTIES**

1. Engage, enlist, and support potential and new IDHA members.
  - a. Survey non-members to determine membership needs and desires.
  - b. Survey students to determine the transition environment from student to licensed clinician.
2. Review Letter/Email to New Members with President each year for any updates/changes.
3. Highlight new members and students.
4. Survey Component Members for information about new membership needs.
5. Coordinate all member communications with Central Office. Seek approval of final drafts of all communication from the President.
6. Request lists of members (such as the alpha-roster of all members) from Central Office as needed.
7. Maintain relationships with Dental Hygiene Programs in Indiana.
  - a. Invite all faculty members to become members of this committee to help recruit students.
  - b. Design survey for students to gather information about recruitment techniques and student wants and needs.
  - c. Obtain a list of new graduates' contact information from each program.