

HI-PAC COMMITTEE

OVERSIGHT

ADMINISTRATIVE COUNCIL

COMPOSITION

The Hygienists of Indiana Political Action Committee (HI-PAC) shall be composed of a committee chairperson, a treasurer and at least two additional volunteers. The Central Office Executive Director will provide support for this committee as needed. The Immediate Past President will serve as Chair of this committee. Additional members of this committee may be appointed by the Chair. The HI-PAC Committee must maintain a separate bank account.

DUTIES:

1. Solicit ideas that will generate funds to further the goals and objectives of the Association through Legislation.
2. Research and recommend ideas for fund-raising to the Board of Directors for approval prior to implementation.
3. Implement fundraising activities throughout the components and the constituent.
4. Review the IDHA Strategic Plan for legislative goals and the IDHA Budget for available administrative funds.
5. Establish HI-PAC fund-raising goals (current recommendation by the IDHA Lobbyist is \$10,000/year.)
6. Secure financial support through administrative cost from IDHA as budgeted. IDHA may not make any direct financial donations.
7. Work with the IDHA Treasurer and Finance Committee to ensure proper channeling of monies to the HI-PAC bank account.
8. File annual financial reporting to the Indiana Election Committee following federal guidelines, including the name of current Chair, Treasurer and Central Office address.
9. Partner with the Legislative Committee in conjunction with the IDHA lobbyist to support legislative efforts.